

Minutes of the Meeting N7

Of the Action Plan's preparation, promotion of its implementation and monitoring by the working group in the framework of Open Government Partnership (OGP) of Tbilisi Municipality City Hall

Tbilisi

30/05/2017

The meeting started at: 14:00

The Chair of the meeting:

Ms. Nino Khatiskatsi, Head of the working group, Deputy Mayor of Tbilisi Municipality City Hall

The Secretary of the meeting:

Ms. Khatia Khvistani, Senior Specialist for the Deputy Mayor's Office at Administration of Tbilisi Municipality City Hall

Attendees:

Deputy Mayor of Tbilisi Municipality City Hall; Head of Deputy Mayor's Office at Administration of Tbilisi City Hall; Head of Tbilisi Municipal Legal Department; representative of Tbilisi Municipality Administration; representatives of Tbilisi Municipality Administration's NC(P)LE Municipal Services Development Agency; Representative of Institute for Development of Freedom of Information; Democratic Governance Initiative Program-Chief USAID Advisor on State Governance issues; Chief Analytics Officer of NC(P)LE Transparency International Georgia; Delegation of the European Union to Georgia –Macro-economy, Public Finances and Regional Development Program Manager.

The meeting's authority was defined by the need for the Action Plan preparation as well as facilitation and monitoring of its execution within the framework of OGP in the presence of the head of the workgroup as well as aforementioned members.

The Working Group Agenda:

1. Administration of “Smart Map” and other electronic platforms within the scope of Tbilisi OGP 2017 Action Plan 1st obligation;
2. Institutional, regulatory and e-platform related issues within the scope of OGP Tbilisi Action Plan’s second Obligation – Petition to the Mayor of Tbilisi;
3. Report on ongoing activities and implementation of other obligations in the scope of Tbilisi OGP 2017 Action Plan.

Head of the working group Ms. Nina Khatiskatsi opened the meeting. She outlined agenda for the meeting and introduced Program Manager for OGP Subnational Pilot Program Ms. Brittany Lane and representative of UNDP Ms. Nino Kakubava to attendees.

Deputy Head of Tbilisi Municipality Administration’s Municipal Services Development Agency Mr. Gela Talakhadze presented in detail analytical and planning issues set out by the agenda.

First part of the presentation was dedicated to “Smart Map’s” detailed description. Mr. Talakhadze explained current version and related technical work, which is required to finalize the format. The working group members agreed to integrate forum functional with social media networks.

Second part covered “Petition to the Mayor of Tbilisi” – it’s institutional, regulatory and e-platform improvement related issues within the scope of OGP Tbilisi Action Plan’s second Obligation. The group members agreed on new petition format and all amendments were accepted.

The attendees were also briefed on other ongoing activities in relation with the rest of OGP Obligations. Detailed discussions covered electronic platform created for citizen’s services and main functional of participatory budgeting. The members were informed, that UNDP would provide expert support for job descriptions and work processes development to ensure correct management of obligations within the scope of Tbilisi OGP Action Plan. Additionally, OSGF would hire specialists to create survey questionnaires and methodology for participatory budgeting and also to provide training for Municipality personal and conduct initial survey in Tbilisi.

After discussing all issues set by the agenda, group members presented their input in relation with technical issues, which would be taken into consideration in final projects. The group members deemed successful OGP obligations implementation process and apprised positively presented report.

The meeting ended at: 16:00

The Head of the working group

Ms. Nino Khatiskatsi

The Secretary of the working group:

Ms. Khatia Khvistani